



# HAMILTON COUNTY HEALTH DEPARTMENT

CHARLES HARRIS, M.D. • HEALTH OFFICER

## MOBILE FOOD ESTABLISHMENT PERMIT APPLICATION

Business Name: \_\_\_\_\_

Address of Commissary: (if applicable) \_\_\_\_\_

Owner's Name: \_\_\_\_\_

Owner's Address: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Owner's Phone: \_\_\_\_\_

Email address: \_\_\_\_\_

Certified Food Handler: \_\_\_\_\_

(Copy of certificate must be submitted with application)

Please check one:

Food Truck \_\_\_\_ Mobile Cart \_\_\_\_ (\$100 fee for prepare/serve or \$50 fee for prepackaged only)

Menu Items: \_\_\_\_\_

**\*\*Per Hamilton County Ordinance 16-20-7, each location utilized for food handling and preparation is required to be separately permitted per each business establishment and inspected within Hamilton County. Proof of permit must be provided if product is prepared prior to the event or in another county. A copy of the certified food handler certification is required. Additional information is available by contacting the Health Department.**

The undersigned applies for a license to operate a mobile food service establishment pursuant to retail food establishment sanitation requirements in 410 IAC 7-24. The undersigned certifies receipt of the guidelines for operation, and that the establishment will be operated and maintained in accordance with these conditions.

Owner or Operator's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### **Please enclose the following:**

This application ____	Copy of Certified Food Handler Certificate ____
Copy of last Health inspection ____	Licensed Commissary Agreement (if applicable) ____
Local County Health Dept. permit (if applicable) ____	
Floor Plan of Mobile Unit ____	Employee Health Policy ____
Mobile Plan Review Sheet ____	Check or money order ____
(\$100 fee for prepare/serve or \$50 fee for prepackaged only)	

Please submit all applicable documents mentioned above for a timely review of your application and issuance of a permit. All Mobile units must be inspected by our office. An appointment must be made to bring units into this office for permitting purposes. Please call ahead for a timely inspection.